

Quarterly Budget and Expenditure Reporting under CARES Act Sections 18004(a)(1) Institutional Portion, 18004(a)(2), and 18004(a)(3), if applicable

Institution Name: Kuyper College Date of Report: 01/11/2021 Covering Quarter Ending: 12/31/2020
 Total Amount of Funds Awarded: Section (a)(1) Institutional Portion: \$ 83,110 Section (a)(2): \$ 8,134 Section (a)(3): \$ 325,645 Final Report?

Category	Amount in (a)(1) institutional dollars	Amount in (a)(2) dollars, if applicable	Amount in (a)(3) dollars, if applicable	Explanatory Notes
Providing additional emergency financial aid grants to students. ¹	\$ 0	\$ 0	\$ 0	
Providing reimbursements for tuition, housing, room and board, or other fee refunds.	\$ 0	\$ 0	\$ 0	
Providing tuition discounts.	\$ 0	\$ 0	\$ 0	
Covering the cost of providing additional technology hardware to students, such as laptops or tablets, or covering the added cost of technology fees.	\$ 0	\$ 0	\$ 0	
Providing or subsidizing the costs of high-speed internet to students or faculty to transition to an online environment.	\$ 0	\$ 0	\$ 0	
Subsidizing off-campus housing costs due to dormitory closures or decisions to limit housing to one student per room; subsidizing housing costs to reduce housing density; paying for hotels or other off-campus housing for students who need to be isolated; paying travel expenses for students who need to leave campus early due to coronavirus infections or campus interruptions.	\$ 0	\$ 0	\$ 0	
Subsidizing food service to reduce density in eating facilities, to provide pre-packaged meals, or to add hours to food service operations to accommodate social distancing.	\$ 0	\$ 0	\$ 0	
Costs related to operating additional class sections to enable social distancing, such as those for hiring more instructors and increasing campus hours of operations.	\$ 0	\$ 0	\$ 0	
Campus safety and operations. ²	\$ 0	\$ 0	\$ 0	

¹ To support any element of the cost of attendance (as defined under Section 472 of the Higher Education Act of 1965, as amended (HEA)) per Section 18004(c) of the CARES Act and the [Interim Final Rule](#) published in the *Federal Register* on June 17, 2020 (85 FR 36494). Community Colleges in California, all public institutions in Washington State, and all institutions in Massachusetts have different requirements due to recent U.S. District Court actions. Please discuss with legal counsel. [HEERF litigation updates can be found here.](#)

² Including costs or expenses related to the disinfecting and cleaning of dorms and other campus facilities, purchases of personal protective equipment (PPE), purchases of cleaning supplies, adding personnel to increase the frequency of cleaning, the reconfiguration of facilities to promote social distancing, etc.

Category	Amount in (a)(1) institutional dollars	Amount in (a)(2) dollars, if applicable	Amount in (a)(3) dollars, if applicable	Explanatory Notes
Purchasing, leasing, or renting additional instructional equipment and supplies (such as laboratory equipment or computers) to reduce the number of students sharing equipment or supplies during a single class period and to provide time for disinfection between uses.	\$ 0	\$ 0	\$ 0	
Replacing lost revenue due to reduced enrollment.		\$ 0	\$ 0	
Replacing lost revenue from non-tuition sources (i.e., cancelled ancillary events; disruption of food service, dorms, childcare or other facilities; cancellation of use of campus venues by other organizations, lost parking revenue, etc.). ³		\$ 2,292	\$ 20,025	Weddings, fall sports gym and classroom rentals (Oct-Dec) Reduced to balance of grant
Purchasing faculty and staff training in online instruction; or paying additional funds to staff who are providing training in addition to their regular job responsibilities.	\$ 0	\$ 0	\$ 0	
Purchasing, leasing, or renting additional equipment or software to enable distance learning, or upgrading campus wi-fi access or extending open networks to parking lots or public spaces, etc.		\$ 5,842	\$ 0	Technology for communications and instruction
Other Uses of (a)(1) Institutional Portion funds. ⁴	\$ 0			
Other Uses of (a)(2) or (a)(3) funds, if applicable. ⁵		\$ 0	\$ 0	
Quarterly Expenditures for each Program	\$ 0	\$ 8,134	\$ 20,025	
Total of Quarterly Expenditures	\$ 28,159			

³ Including continuance of pay (salary and benefits) to workers who would otherwise support the work or activities of ancillary enterprises (e.g., bookstore workers, foodservice workers, venue staff, etc.).

⁴ Please post additional documentation as appropriate and briefly explain in the “Explanatory Notes” section. Please note that costs for Section 18004(a)(1) Institutional Portion funds may only be used “to cover any costs associated with significant changes to the delivery of instruction due to the coronavirus, so long as such costs do not include payment to contractors for the provision of pre-enrollment recruitment activities; endowments; or capital outlays associated with facilities related to athletics, sectarian instruction, or religious worship.”

⁵ Please post additional documentation as appropriate and briefly explain in the “Explanatory Notes” section. Please note that costs for Sections 18004(a)(2) and (a)(3) funds may only be used “to defray expenses, including lost revenue, reimbursement for expenses already incurred, technology costs associated with a transition to distance education, faculty and staff trainings, payroll incurred by institutions of higher education and for grants to students for any component of the student’s cost of attendance (as defined under section 472 of the HEA), including food, housing, course materials, technology, health care, and child care.”

Form Instructions

Completing the Form: On each form, fill out the institution of higher education (IHE or institution) name, the date of the report, the appropriate quarter the report covers (September 30, December 31, March 31, June 30), the total amount of funds awarded by the Department (including reserve funds if awarded), and check the box if the report is a “final report.” In the chart, an institution must specify the amount of expended CARES Act funds for each funding category: Sections 18004(a)(1) Institutional Portion, 18004(a)(2), and 18004(a)(3), if applicable. Section 18004(a)(2) funds includes CFDA 84.425J (Historically Black Colleges and Universities (HBCUs)), 84.425K (Tribally Controlled Colleges and Universities (TCCUs)), 84.425L (Minority Serving Institutions (MSIs)), 84.425M (Strengthening Institutions Program (SIP)); Section 18004(a)(3) funds are for CFDA 84.425N (Fund for the Improvement of Postsecondary Education (FIPSE) Formula Grant). Each category is deliberately broad and may not capture specific grant program requirements. Explanatory footnotes help clarify certain reporting categories. While some items in the chart are blocked out, please note that the blocking of such items is consistent with Department guidance and FAQs and is not definitive. Provide brief explanatory notes for how funds were expended, including the title and brief description of each project or activity in which funds were expended. Do not include personally identifiable information (PII). Calculate the amount of the Section 18004(a)(1) Institutional Portion (referred to as “(a)(1) institutional” in the chart), Section 18004(a)(2) (referred to as “(a)(2)” in the chart), and Section 18004(a)(3) (referred to as “(a)(3)” in the chart) funds in the “Quarterly Expenditures for each Program” row, and the grand total of all three in the “Total of Quarterly Expenditures” row. Round expenditures to the nearest dollar.

Posting the Form: This form must be conspicuously posted on the institution’s primary website on the same page the reports of the IHE’s activities as to the emergency financial aid grants to students made with funds from the IHE’s allocation under Section 18004(a)(1) of the CARES Act (Student Aid Portion) are posted. It may be posted in an HTML webpage format or as a link to a PDF. A new separate form must be posted covering each quarterly reporting period (September 30, December 31, March 31, June 30), concluding after either (1) posting the quarterly report ending September 30, 2022 or (2) when an institution has expended and liquidated all (a)(1) Institutional Portion, (a)(2), and (a)(3) funds and checks the “final report” box. IHEs must post this quarterly report form no later than 10 days after the end of each calendar quarter (October 10, January 10, April 10, July 10) apart from the first report, which is due October 30, 2020. For the first report using this form, institutions must provide their cumulative expenditures from the date of their first HEERF award through September 30, 2020. Each quarterly report must be separately maintained on an IHE’s website or in a PDF document linked directly from the IHE’s CARES Act reporting webpage. Reports must be maintained for at least three years after the submission of the final report per 2 CFR § 200.333. Any changes or updates after initial posting must be conspicuously noted after initial posting and the date of the change must be noted in the “Date of Report” line.

Paperwork Burden Statement

According to the Paperwork Reduction Act of 1995 (PRA), no persons are required to respond to a collection of information unless such collection displays a valid OMB control number. The valid OMB control number for this information collection is 1840-0849. Public reporting burden for this collection of information is estimated to average 2 hours per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Under the PRA, participants are required to respond to this collection to obtain or retain benefit. If you have any comments concerning the accuracy of the time estimate or suggestions for improving this individual collection, or if you have comments or concerns regarding the status of your individual form, application, or survey, please contact: Jack Cox, U.S. Department of Education, 400 Maryland Avenue, SW, Washington, DC 20202.

Quarterly Budget and Expenditure Reporting under CARES Act Sections 18004(a)(1) Institutional Portion, 18004(a)(2), and 18004(a)(3), if applicable

Institution Name: Kuyper College Date of Report: 10/27/2020 Covering Quarter Ending: 09/30/2020
 Total Amount of Funds Awarded: Section (a)(1) Institutional Portion: \$ 83,110 Section (a)(2): \$ 8,134 Section (a)(3): \$ 325,645 Final Report?

Category	Amount in (a)(1) institutional dollars	Amount in (a)(2) dollars, if applicable	Amount in (a)(3) dollars, if applicable	Explanatory Notes
Providing additional emergency financial aid grants to students. ¹	\$ 41,587	\$ 0	\$ 0	\$39,698=Each of 20 students paid between \$1,113 and \$811 and \$1,889 or \$365,000 (\$1,000 ea to all 85 eligible students) \$84,111 provided through another grant.
Providing reimbursements for tuition, housing, room and board, or other fee refunds.	\$ 0	\$ 0	\$ 84,811	\$83,511 refunded tuition and \$1,300 refunded fees
Providing tuition discounts.		\$ 0	\$ 0	
Covering the cost of providing additional technology hardware to students, such as laptops or tablets, or covering the added cost of technology fees.	\$ 0	\$ 0	\$ 88	WiFi adapters, headphones for remote workers
Providing or subsidizing the costs of high-speed internet to students or faculty to transition to an online environment.	\$ 0	\$ 0	\$ 0	
Subsidizing off-campus housing costs due to dormitory closures or decisions to limit housing to one student per room; subsidizing housing costs to reduce housing density; paying for hotels or other off-campus housing for students who need to be isolated; paying travel expenses for students who need to leave campus early due to coronavirus infections or campus interruptions.	\$ 0	\$ 0	\$ 0	
Subsidizing food service to reduce density in eating facilities, to provide pre-packaged meals, or to add hours to food service operations to accommodate social distancing.	\$ 0	\$ 0	\$ 5,870	Sneeze guards, semi-permanent protective materials, cleaning machine
Costs related to operating additional class sections to enable social distancing, such as those for hiring more instructors and increasing campus hours of operations.	\$ 0	\$ 0	\$ 0	
Campus safety and operations. ²	\$ 0	\$ 0	\$ 5,586	Contactless thermometers for health check stations - touchless sanitizer dispensers \$1,015 and Health Check Station labor \$4,571

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² Including costs or expenses related to the disinfecting and cleaning of dorms and other campus facilities, purchases of personal protective equipment (PPE), purchases of cleaning supplies, adding personnel to increase the frequency of cleaning, the reconfiguration of facilities to promote social distancing, etc.

Category	Amount in (a)(1) institutional dollars	Amount in (a)(2) dollars, if applicable	Amount in (a)(3) dollars, if applicable	Explanatory Notes
Purchasing, leasing, or renting additional instructional equipment and supplies (such as laboratory equipment or computers) to reduce the number of students sharing equipment or supplies during a single class period and to provide time for disinfection between uses.	\$ 0	\$ 0	\$ 0	
Replacing lost revenue due to reduced enrollment.		\$ 0	\$ 0	
Replacing lost revenue from non-tuition sources (i.e., cancelled ancillary events; disruption of food service, dorms, childcare or other facilities; cancellation of use of campus venues by other organizations, lost parking revenue, etc.). ³		\$ 0	\$ 40,683	Weddings, spring & summer sports, court and field rentals (Mar-Sept)
Purchasing faculty and staff training in online instruction; or paying additional funds to staff who are providing training in addition to their regular job responsibilities.	\$ 0	\$ 0	\$ 167,790	IT professionals, wages faculty and staff significant changes to the delivery of instruction due to coronavirus including remote support
Purchasing, leasing, or renting additional equipment or software to enable distance learning, or upgrading campus wi-fi access or extending open networks to parking lots or public spaces, etc.	\$ 41,215	\$ 0	\$ 0	Technology for communications and instruction
Other Uses of (a)(1) Institutional Portion funds. ⁴	\$ 308			Legal costs \$1,100 consultation on coronavirus liability
Other Uses of (a)(2) or (a)(3) funds, if applicable. ⁵		\$ 0	\$ 792	Legal costs-coronavirus liability consultation
Quarterly Expenditures for each Program	\$ 83,110	\$ 0	\$ 305,620	
Total of Quarterly Expenditures	\$ 388,730			

³ Including continuance of pay (salary and benefits) to workers who would otherwise support the work or activities of ancillary enterprises (e.g., bookstore workers, foodservice workers, venue staff, etc.).

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CARES Act Higher Education Relief Fund Reporting Disclosure

This document provides the necessary information to comply with:

Section 18004(e) of the Coronavirus Aid, Relief, and Economic Security Act (CARES Act) Pub. L. No. 116-136, 134 Stat. 281 and Section 15011 of Division B of the Coronavirus Aid, Relief, and Economic Security Act ("CARES Act" or the "Act") and the Federal Funding Accountability and Transparency Act of 2006 (FFATA), Pub. L. 109-282, as amended by the Digital Accountability and Transparency Act (DATA Act), Pub.L.113-101.

Entity receiving the award: **Kuyper College**
 EIN: **38-1368367**
 Congressional District (CD): **MI-003**
 Location of the entity: **Grand Rapids, Kent County, MI, CD MI-003**
 Place of performance: **Grand Rapids, Kent County, MI, CD MI-003**
 Funding Source: **Coronavirus Aid, Relief, and Economic Security Act ("CARES Act")**

Total compensation and names of top five executives: **\$452,036**
Kenneth Capisciolto, Curtis Essenburg, Jeffrey Fisher, Patricia Harris, Christine Mulka

Date of report update: **June 30, 2020**

Total amount of funds expended due to coronavirus under all grants below:

Student Aid (85 students)	\$124,398
Technology	\$ 999
Mitigation	\$ 0
Changes to Delivery of Education	\$ 0

Kuyper College has signed and returned to the Department of Education the certification and agreement document under section 18004 of the CARES Act to provide Emergency Financial Grants.

Kuyper College is pleased to be a recipient of grants from the Department of Education (see the letter from [Secretary DeVos](#)) for COVID-19 Emergency Relief.

Kuyper College has received an [U.S. Department of Education CARES ACT Higher Education Emergency Relief Fund- IHEs \(CFDA: 84:425E\)](#) Education Stabilization Fund grant and certified that these funds have been used in compliance with this program.

Funding Opportunity Number: ED-GRANTS-041020-003 for students

Grant Amount: \$83,111

Grant Expended: \$83,111

Grants amounts: \$1,000 per individual (minimum, maximum and average)

Fully expended as of: May 20, 2020

On May 19, 2020 President Harris wrote a letter to eligible students with instructions on eligible uses of the funds.

- Eligibility for students was established on April 23, 2020 by the Director of Financial Aid, by identifying those who would be eligible to file a Free Application for Student Financial Aid (FAFSA) form whether one had been filed or not, and Need was determined on May 12, 2020 by a cross functional committee consisting of the Director of Financial Aid, CFO, VP for College Advancement, and President, as well as information received by the College Retention Committee. Secretary DeVos' letter encouraged prompt assistance to as many students as possible. Our students universally experienced additional living and educational adversity stemming from the stay-at-home order and significant change in course delivery method, prompting the committee to unanimously award aid to all eligible students. We have continued to follow up with students to assess their ongoing needs related to coronavirus hardship.
- Instructions were sent by email to all recipient students and also printed and enclosed with paper checks to recipient students with this text:

"The U.S. Department of Education requires that this \$1,000 payment "shall not be used for any purpose other than (your) expenses related to the disruption of (your studies) due to coronavirus, such as food, housing, course materials, technology, health care, and child-care." By keeping these funds, you agree that these funds will be used for, or, are a reimbursement for, the above stated purposes. If this is not the case, please immediately return the funds, and we will reallocate these to other qualified students."

On **May 20, 2020**, these funds were distributed to all 85 eligible students for a **total disbursement of \$85,000***. (\$83,111 from this grant and \$1,889 from **ED-GRANTS-042120-004** 84:425F)

Kuyper College has received an [U.S. Department of Education CARES ACT Higher Education Emergency Relief Fund- IHEs \(CFDA: 84:425F\)](#) Education stabilization grant and certified that these funds will be used in compliance with this program.

Funding Opportunity Number: ED-GRANTS-042120-004 for the institution

Grant Amount: \$83,110

Grant Expended: \$41,297

On March 18, **39 residential students who were dislocated due to Governor Whitmer's order 2020-05** were provided with emergency gas, food and shelter funds in the amount of **\$39,398**. The calculation based on pro-rated room and board from the date the students were displaced.

*On **May 20, 2020**, \$1,889 of these funds were distributed to make it possible to award all 85 grants to eligible students when the **ED-GRANTS-041020-003** \$83,111 was exhausted, for a total of \$85,000.

Kuyper College has received an [U.S. Department of Education CARES ACT Higher Education Emergency Relief Fund- IHEs \(CFDA: 84:425M\)](#) Strengthening Institutions grant and certified that these funds, not yet received, will be used in compliance with this program.

Funding Opportunity Number: ED-GRANTS-043020-004

Grant Amount: \$8,134

Grant Expended: \$0

Kuyper College has received an [U.S. Department of Education CARES ACT Higher Education Emergency Relief Fund- IHEs \(CFDA: 84:425N\)](#) Fund for the Improvement of Postsecondary Education grant and certified that these funds, not yet received, will be used in compliance with this program.

Funding Opportunity Number: ED-GRANTS-043020-004

Grant Amount: \$84,899

Grant Expended: \$0