

Kuyper College

2023 - 2024 Verification Worksheet

Independent Student

Your 2023 - 2024 Free Application for Federal Student Aid (FAFSA) was selected for review by the Federal Government in a process called “verification”. The law states that before awarding Federal Student Aid, we must ask you to confirm the information you (and spouse if married) reported on your FAFSA. To verify that you provided correct information, the Director of Financial Aid at Kuyper College will compare your FAFSA with the information on this worksheet and with any other required documents. If there are differences, your FAFSA information may need to be corrected. You (and spouse if married) must complete and sign this worksheet, attach and submit all required documents to the Director of Financial Aid at Kuyper College. Kuyper may ask for additional information. If you have questions about verification, contact the Financial Aid Office as soon as possible so that your aid will not be delayed. Our contact information can be found on page 6.

A. Independent Student Information

Student Last Name	Student First Name	Student M. I.	Student Social Security Number
Student Street Address (include apt. no.)			Student Date of Birth
City	State	Zip Code	Student Email Address
Student Home Phone Number (include area code)			Student Alternate or Cell Phone No.

B. Number of Household Members and Number in College

Number of Household Members: List below the people in the student’s household. Please include:

- The student.
- The student’s spouse if the student is married.
- The student’s or spouse’s children if the student or spouse will provide more than half of the children’s support from July 1, 2023 through June 30, 2024, even if the children do not live with the student.
- Other people living with the student for whom the student or spouse provide more than half of the other people’s support and will continue to provide more than half of their support through June 30, 2024.

Number in College: Include below, information about any household member who will be enrolled at least half time in a degree, diploma or certificate program at an eligible postsecondary educational institution any time between July 1, 2023 and June 30, 2024 and include the name of the institution. If more space is needed please provide a separate page with the student’s name at the top.

Full Name	Age	Relationship	Institution	Will be Enrolled at Least Half Time
<i>Don Larsen (example)</i>	<i>18</i>	<i>Sister</i>	<i>Kuyper College</i>	<i>Yes</i>
		Self	N/A	No

Note: We may require additional documentation if we have reason to believe that the information regarding household members enrolled in eligible postsecondary educational institutions is inaccurate.

C. Independent Student’s Financial Information Verification

- I (the student) did file a 2021 tax return.
- The student was not employed and earned no income from work in 2021.
- The student was employed in 2021 and has listed below the names of all employers, the amount earned from each employer in 2021 and whether an IRS W-2 form or an equivalent document is provided. [Attach copies of all 2021 IRS W-2 forms issued to the student by their employer(s)]. List every employer even if the employer did not issue an IRS W-2.

If more space is needed please provide a separate page with the student’s name at the top.

Employer’s Name	IRS W-2 or Equivalent Document Provided?	Annual Amount Earned in 2021
<i>ABC’s Auto Body Shop (example)</i>	<i>Yes</i>	<i>\$4,500.00</i>
Total Amount of Income Earned From Work		\$

2021 Non-Filers: Provide documentation from the IRS or other relevant tax authority dated on or after October 1, 2021 that indicates a 2021 IRS income tax return was not filed with the IRS or other relevant tax authority.

- Check here if confirmation of non-filing is provided.
- Check here if confirmation of non-filing will be provided later.

D. Verification of 2021 IRS Income Tax Return Information for Student Tax Filers

Important Note: The instructions below apply to the student and spouse, if married. Notify the Financial Aid Office if the student or spouse filed separate IRS income tax returns for 2021 or had a change in marital status after December 31, 2021.

Instructions: Complete this section if the student and spouse filed or will file a 2021 IRS income tax return(s). *The best way to verify income is by using the IRS Data Retrieval Tool (IRS DRT) that is part of FAFSA on the Web at FAFSA.gov.* In most cases, no further documentation is needed to verify 2021 income information that was transferred into the student’s FAFSA using the IRS DRT if that information was not changed.

Check the box that applies:

- The student has used the IRS DRT in *FAFSA on the Web* to transfer 2021 IRS income tax return information into the student’s FAFSA.
- The student has not yet used the IRS DRT in *FAFSA on the Web* but will use the tool to transfer 2021 IRS income tax return information into the student’s FAFSA.

- The student is unable or chooses not to use the IRS DRT in *FAFSA on the Web*, and instead will provide the school with **2021 IRS Tax Return Transcript(s) or signed copy of the 2021 income tax return and applicable schedules.**

A 2021 IRS Tax Return Transcript may be obtained through:

- Get Transcript by MAIL – Go to www.irs.gov, click "Get Your Tax Record." Click "Get Transcript by MAIL." Make sure to request the "Return Transcript" and **NOT** the "Account Transcript." The transcript is generally received within 10 business days from the IRS's receipt of the online request.
- Get Transcript ONLINE – Go to www.irs.gov, click "Get Your Tax Record." Click "Get Transcript ONLINE." Make sure to request the "Return Transcript" and **NOT** the "Account Transcript." To use the Get Transcript Online tool, the user must have (1) access to a valid email address, (2) a text-enabled mobile phone (pay-as-you-go plans cannot be used) in the user's name, and (3) specific financial account numbers (such as a credit card number or an account number for a home mortgage or auto loan). The transcript displays online upon successful completion of the IRS's two-step authentication.
- Automated Telephone Request – 1-800-908-9946.
The Transcript is generally received within 10 business days from the IRS's receipt of the telephone request.
- Paper Request Form – IRS Form 4506T-EZ or IRS Form 4506-T.
The transcript is generally received within 10 business days from the IRS's receipt of the paper request form.

Important Note: If the student, and spouse if married, filed separate 2021 IRS income tax returns, the IRS DRT cannot be used and a **2021 IRS Tax Return Transcript(s) or signed copy of the 2021 income tax return and applicable schedules** must be provided for each individual.

- Check here if a **2021 IRS Tax Return Transcript(s) or signed copy of the 2021 income tax return and applicable schedules** is provided.
- Check here if a **2021 IRS Tax Return Transcript(s) or signed copy of the 2021 income tax return and applicable schedules** will be provided later.

Only Complete the Following Sections if Applicable:

E. Verification of Other Untaxed Income for 2021

If any item does not apply, enter "N/A" for Not Applicable where a response is requested or enter "0" in an area where an amount is requested. **To determine the correct annual amount for each item:** If you paid or received the same dollar amount every month in 2021, multiply that amount by the number of months in 2021 you paid or received it. If you did not pay or receive the same amount each month in 2021, add together the amounts you did pay or receive each month. If more space is needed, please provide a separate page with the student's name at the top.

Payments to tax-deferred pension and retirement savings.

List any payments (direct or withheld from earnings) to tax-deferred pension and retirement savings plans (e.g. 401(k) or 403(b) plans), including but not limited to, amounts reported on W-2 forms in boxes 12a through 12d with codes D, E, F, G, H and S.

Name of Person Who Made the Payment	Total Amount Paid in 2021

Child support received.

List the actual amount of any child support received in 2021 for children in your household.

Do not include foster care payments, adoption payments or any amount that was court-ordered but not actually paid.

Name of Adult Who Received Support	Name of Child for Whom Support Was Received	Annual Amount of Child Support Received in 2021

Housing, food and other living allowances paid to members of the military, clergy and others.

Include cash payments and/or the cash value of benefits received.

Do not include the value of on-base military housing or the value of a basic military allowance for housing.

Name of Recipient	Type of Benefit Received	Annual Amount of Benefit Received in 2021

Veteran non-education benefits.

List the total amount of veteran non-education benefits received in 2021. Include Disability, Death Pension, Dependency and Indemnity Compensation (DIC) and/or VA Educational Work-Study allowances.

Do not include Federal veteran educational benefits such as: Montgomery GI Bill, Dependents Educational Assistance Program, VEAP Benefits, Post-9/11 GI Bill.

Name of Recipient	Type of Veterans Non-Education Benefit	Annual Amount of Benefit Received in 2021

Other untaxed income.

List the amount of other untaxed income not reported and not excluded elsewhere on this form. Include untaxed income such as workers' compensation, disability, Black Lung Benefits, untaxed portions of health savings accounts from IRS Form 1040 Line 25, Railroad Retirement Benefits, etc.

Do not include any items reported or excluded in Section E above. In addition, do not include student aid, Earned Income Credit, Additional Child Tax Credit, Temporary Assistance to Needy Families (TANF), untaxed Social Security benefits, Supplemental Security Income (SSI), Workforce Investment Act (WIA) educational benefits, combat pay, benefits from flexible spending arrangements (e.g. cafeteria plans), foreign income exclusion, or credit for federal tax on special fuels.

Name of Recipient	Type of Other Untaxed Income	Annual Amount of Other Untaxed Income in 2021

Money received or paid on the student's behalf.

List any money received or paid on the student's behalf (e.g. payment of the student's bills) and not reported elsewhere on this form. Enter the total amount of cash support the student received in 2020. Include support from a parent whose information was not reported on the student's 2023–2024 FAFSA. For example, if someone is paying rent, utility bills, etc., for the student, or gives cash, gift cards, etc. to the student, include the amount of that person's contributions. Amounts paid on the student's behalf also include any distributions to the student from a 529 plan owned by someone other than the student or the student's parents, such as grandparents, aunts and uncles.

Purpose (e.g. cash, rent, books etc.)	Source	Annual Amount Received in 2021

F. Additional information

Please provide information about any other resources, benefits and other amounts received by the student and any members of the student's household. This may include items that were not required to be reported on the FAFSA or other forms submitted to Kuyper's Financial Aid Office. Include such things as Federal Veteran education benefits, military housing, SNAP, TANF, etc. If more space is needed please provide a separate page with the student's name at the top.

Name of Recipient	Type of Financial Support	Annual Amount of Financial Support Received in 2021

Comments:

G. Certifications and Signatures

Each person signing below certifies that all of the information reported is complete and correct. The student’s signature is required, and if married, the student spouse’s signature is also required.

Print Student Name

Student Signature

Date

Print Spouse Name

Spouse Signature

Date

WARNING: Purposely giving false or misleading information may result in a fine, imprisonment or both.



Please submit this form to the Kuyper College Financial Aid Office
3333 East Beltline Ave. NE – Grand Rapids, MI 49525
P: 800.511.3749 / F: 616.222.3045 / financialaid@kuyper.edu