



High School Coordinator

Part-time, 20-25 hours a week

Email resume and cover letter to hr@peacechurch.cc

Function

The High School Coordinator leads the programming ministry for the High School Students of Peace Church.

Accountability

The High School Coordinator reports directly to the Discipleship Pastor.

Qualifications

- Have a growing relationship with Jesus and agree with Peace Church's statements of faith.
- Actively support the mission, vision, and leadership of Peace Church.
- Humble, Hungry, and People-Smart (see Patrick Lencioni, *Ideal Team Player*).
- Able to work within the organizational structure of Peace Church.
- Able to effectively manage staff and volunteer teams.
- Passionate about working with a team.
- Able to independently organize, plan, and execute projects within a deadline.
- Possess strong organizational skills.
- Possess strong conflict-management skills.
- Possess strong communication and interpersonal skills.
- Flexible and adaptable.
- Able to maintain confidentiality as needed.
- Education: Bachelor's degree in Bible, theology, or ministry preferred.
- Align with Peace Church in reformed theology, including infant baptism.

Responsibilities

- 1) Sunday Night Ministry
 - a. Lead and resource the volunteer leadership team.
 - b. Facilitate growth group assignments.
 - c. Teach in the ministry at least 75% of the time.
- 2) Events
 - a. Fall Retreat
 - b. Spring Break
 - c. Summer Mission
 - d. Special Events
- 3) Teach occasionally in the Young Adult Bible Study on Tuesday nights.
- 4) Participate in pastoral formation initiatives led by the pastoral staff of Peace.

Professional Expectations

- Participate as a member of the Peace Staff, attending staff chapel, retreats, meetings, etc.
- Participate in the life of Peace Church, attending worship and important events.
- Should be a member of Peace Church.
- Exhibit character consistent with a follower of Jesus in a church leadership role.